VOCATIONAL TRAINING TIMELINE

*** Transition within this document refers to options/guidelines starting at the age of 14 for students receiving special education services. This document is a framework for discussion, as every student’s situation is different. Be sure to involve your family, school counselor, case manager, and Transition Specialist in your planning process.

*** The following Transition Resource provides links to helpful websites for training opportunities: ***

https://pwcs.edu/cms/One.aspx?portalId=340225&pageId=5282301

Middle School years

✓ Explore interest through Career & Technical Education (CTE) classes, clubs, and extracurricular activities, see what CTE classes you can take in high school
✓ Participate in developing your transition plan (if turning 14 in the life of your IEP)
✓ Develop a system to organize and monitor your school assignments and activities
✓ Identify potential training/volunteer programs in your school, community, church, etc. to see what your interest are
✓ Take a career interest inventory to identify tentative post-secondary career and personal goals (some suggestions are listed on Transition Resource page)
✓ Attend high school orientation and find out about specialty programs at each high school
✓ Attend Prince William County Transition Fair held annually in the spring.
✓ Review high school diploma options (Advanced Studies, Standard, Applied Studies)

9th Grade

✓ Actively participate in your IEP and in developing your transition plan in order to advocate for your educational needs
✓ Ask parents/family friends/ relatives/ teachers about possible training opportunities
✓ Review prior career interest inventory or take a new interest inventory
✓ Earn money by mowing yards, providing child care, shoveling snow for neighbors
✓ Look into additional Career & Technical Education (CTE) classes to take in your remaining high school years.
✓ Research potential jobs of interest and required training for that job
✓ Explore Employ classes with your case manager
✓ Obtain/secure school staff recommendations for various applications (job, CTE transfer programs, clubs, etc.)
✓ Join Junior Reserve Officer Training Corps (JROTC) program if desired (offered at 9 different high schools but can apply to JROTC at another school if your school doesn’t have the JROTC program)
✓ Develop a system to organize and monitor your school assignments and activities
✓ Attend Prince William County Transition Fair held annually in the spring
✓ Obtain industry credentials and certifications through CTE classes

**10th Grade**
✓ Actively participate in your IEP and in developing your transition plan in order to advocate for your educational needs
✓ Develop a system to organize and monitor your school assignments and activities
✓ Research potential jobs of interest and required training for that job
✓ Begin more specific post school training planning
✓ Explore Employ classes with your case manager
✓ Review career interest inventory
✓ Conduct informal interviews with people who have completed training opportunities and now are working
✓ Possible Tech Prep programs (last two years of high school combined with post-secondary education) i.e.: HVAC program at Freedom High School
✓ Apply for Career and Technical Education (CTE) specific programs (13 different CTE programs located at the various high school-must apply by February 1 of current school year)
✓ Develop Transportation system (Learner’s Permit, public transportation, ride services)
✓ Attend Prince William County Transition Fair held annually in the spring
✓ Obtain industry credentials and certifications through CTE classes

**11th Grade**
✓ Actively participate in your IEP and development of your transition plan
✓ Develop a system to organize and monitor your school assignments and activities
✓ Contact recruiter for military if interested. Research requirements of each branch and take Armed Forces Vocational Aptitude Battery (ASVAB). The ASVAB will be offered at your high school

✓ Investigate apprenticeship programs/ funding sources

✓ Explore Employ classes with your case manager

✓ Coordinate service and supports with DARS if needed (may include PERT assessment or Wilson Workforce Rehabilitative Center Training program)

✓ Identify school staff for recommendations on applications

✓ When offered at your school, take the field trip to Northern Virginia Community College and other field trips as appropriate.

✓ Attend Prince William County Transition Fair held annually in the spring

✓ Obtain industry credentials and certifications through CTE classes

12th grade/ Post Graduate

✓ Actively participate in your IEP and development of your transition plan

✓ Develop and maintain a system to organize and monitor your school assignments and activities

✓ Explore Employ classes with your case manager

✓ Finalize your training needs (Apprenticeship, Military, Workforce class)

✓ Take Armed Forces Vocational Aptitude Battery (ASVAB) if the Military is your path and contact recruiter of branch you are interested in

✓ Coordinate services and supports with Department of Aging and Rehabilitation Services (DARS) if needed

✓ Meet with Transition Specialist and/or school staff regarding needed accommodations and supports for future goal

✓ When offered at your school, take the field trip to Northern Virginia Community College and other field trips as appropriate.

✓ Investigate and apply to apprenticeship programs

✓ Attend Prince William County Transition Fair held annually in the spring

✓ Obtain industry credentials and certifications through CTE classes

✓ Obtain the Board of Education Career and Technical Education Diploma Seal if earned through CTE courses