

SCHOOL BOARD GOVERNANCE AND OPERATIONS

Vacancies

When a vacancy occurs on the Prince William County School Board, the remaining members of the body, within forty-five days of the office becoming vacant, shall appoint a qualified voter of the election district in which the vacancy occurred to fill the vacancy. This interim appointee shall serve until an election is held to fill the vacancy and thereafter until the person so elected has qualified.

If a majority of the remaining members cannot agree or do not act within forty-five days, the Virginia Code provides for the judges of the circuit court to make an appointment.

To receive consideration by the School Board to fill a vacancy, a prospective candidate shall submit the following information to the Clerk of the School Board no later than ten days after the vacancy occurs:

- A resume indicating education, experience, and residence address.
- A statement of why the candidate wishes to be a member of the Prince William County School Board.
- Any additional information the candidate considers relevant to the selection.

After the appointment of an interim Board member, the office is then filled on a permanent basis by general or special election under the Code of Virginia, Section 24.2-226.

If the office of chairman becomes vacant, the vice-chairman shall serve as chairman until a temporary chairman is appointed.

The officers of the Prince William County School Board are chairman, vice-chairman, clerk, deputy clerk, and any other positions designated as officers of the Board.

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SCHOOL BOARD GOVERNANCE AND OPERATIONS

Vacancies (continued)

Should any officer position other than chairman become vacant, the Prince William County School Board shall elect a new officer at the next regular meeting. The vice-chairman shall be a member of the Board, and all other officers shall be nonmembers.

Legal Reference:

Code of Virginia, Section 22.1-78, Bylaws and Regulations

Code of Virginia, Section 22.1-57.3D, Election of School Board Members

Code of Virginia, Section 24.2, Interim Appointment by Court Until Vacancy Filled
by Election for Certain Offices

Code of Virginia, Section 24.2-226, Election to fill Vacancy

Code of Virginia, Section 24.2-228, Interim Appointment to Local Governing Body

Adopted: June 26, 1996
Revised: October 6, 1999

**THE COUNTY SCHOOL BOARD
PRINCE WILLIAM COUNTY, VIRGINIA**