# Appendix C

## Marumsco Hills Elementary School
### Schedule of Parent Meetings
#### 2018-2019

<table>
<thead>
<tr>
<th>Event Name: What’s the Scoop? Ice Cream Social</th>
<th>Event Date &amp; Time: Sept. 6, 2018 @ 5:30-7:00 PM</th>
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</thead>
</table>

### Topic: Schoolwide Title I Annual Meeting

### Target Audience: Marumsco Hills Elementary School Community (parents, teachers, and administration)

### Budget:

| Estimate number of participants: 250 | Actual number of participants: 381 |

### Components/ Description of Family Engagement Meeting

**What will be happening during this event?**

- Brief description of the event:

**What’s the Scoop Title I Annual Meeting**

Title I teachers will introduce themselves. We will show a power point that describes Title I.

- Building Relationships: What activity will you do to help foster relationships with school staff and other participants? (Use of a Grounding Activity– social & connected back to goal)

We will provide free books for families.

- Leveraging Strengths: How can parents help their child at home? What skills do parents already have to help their children at home?

We will solicit (wearing placards- Ask me about Title I) and initiate conversations with parents/families.

- Working in Groups: What activities will be used to help parents build positive relationships with each other and meet the learning goal of the event? (Collaborative work in the activity should relate to the learning goal)

Use of the Title I Parking Lot with that will solicit questions and some answers concerning the School Compact and ask for suggestions from families to revise the compact for 2018-2019 school year.

- Practice and Feedback: How will feedback be collected from parent? What are some possible follow-ups to the event?

We will utilize the Schoolwide Title I Parking Lot (bulletin board) that was used during last year’s Annual Meeting. Parents used sticky notes.

### Materials:

- MHES School Compact
- Title 1 brochures
- Title I Information table
- “Ask Me about Title I” placards
- Free Book table
- Spanish interpreter

### The Learning Goals of this event

- Supporting Learning:
  - Include SOLs.
  - How does this link to the learning in the classroom?
  - What will parent learn as a result of this event?

We will provide the parents with suggestions for supporting their children at home through an information table and verbal interactions through our “Ask Me About Title I” placards. We will describe how we communicate with families regarding academic progress with Title I progress report, parent – teacher conferences and Title I Parent and Family Engagement meetings.

### PD provided to prepare staff

What Professional Development will be needed to help the staff make this event successful in meeting the goal? Revisit/review the Schoolwide Annual Title I PowerPoint as a team. Spanish interpretation will be shared with the school community along with English version of the presentation.

### Reflection/ Feedback From Families

After accomplishing this event, do you have any thought or ideas about this event? What went well? What needs to be improved?

Our parents utilized this mode of communication to provide feedback. Due to the volume of attendees, we will consider additional parking lots for parents to provide feedback as the cafeteria.
Appendix C

Marumsco Hills Elementary School
Schedule of Parent Meetings
2018-2019

<table>
<thead>
<tr>
<th>Event Name: Toolkit</th>
<th>Event Date &amp; Time: November 6, 2018 9:00 am -4:00 pm</th>
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<tbody>
<tr>
<td>Topic: Reading and Math at Home Support</td>
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<tr>
<td>Target Audience: K-5 Parents</td>
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<tr>
<td>Budget: $500</td>
<td>Materials:</td>
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<tr>
<td></td>
<td>• white boards</td>
</tr>
<tr>
<td></td>
<td>• magnetic letters</td>
</tr>
<tr>
<td></td>
<td>• dry erase markers</td>
</tr>
<tr>
<td></td>
<td>• construction paper</td>
</tr>
<tr>
<td></td>
<td>• crayons</td>
</tr>
<tr>
<td></td>
<td>• index cards</td>
</tr>
<tr>
<td></td>
<td>• 100 charts</td>
</tr>
<tr>
<td></td>
<td>• ABC charts</td>
</tr>
<tr>
<td></td>
<td>• Sight words lists</td>
</tr>
<tr>
<td></td>
<td>• plastic take home bags</td>
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<tr>
<td></td>
<td>• Snacks (chips and crackers)</td>
</tr>
<tr>
<td>Estimate number of participants: 75</td>
<td>Actual number of participants: 183</td>
</tr>
</tbody>
</table>

Components/ Description of Family Engagement Meeting

What will be happening during this event?

• Brief description of the event:
  Title 1 teachers will meet individually with parents to share methods for working with their students using the materials that are being provided. Teachers will demonstrate specific activities relating to the students’ grade levels.

• Building Relationships: What activity will you do to help foster relationships with school staff and other participants? (Use of a Grounding Activity~ social & connected back to goal)
  Teachers will work side by side with parents to demonstrate activities and answer specific questions that parents may have about working with their child.

• Leveraging Strengths: How can parents help their child at home? What skills do parents already have to help their children at home?
  Parents will receive a bag with the materials that are demonstrated. They will then be able use these materials at home with their children.

• Working in Groups: What activities will be used to help parents build positive relationships with each other and meet the learning goal of the event? (Collaborative work in the activity should relate to the learning goal)
  Parents and teachers will work collaboratively using the hundreds chart, magnetic letters, white boards, sight words, etc. to practice skills.

• Practice and Feedback: How will feedback be collected from parent? What are some possible follow-ups to the event?
  Feedback will be collected using a parking lot with post it notes for parents to share something from the event that they will be using at home with their children.

The Learning Goals of this event

• Supporting Learning:
  o Include SOLs. |
  o How does this link to the learning in the classroom? |
  o What will parent learn because of this event?

Activities and strategies presented will parallel those that students are using in the classroom. Parents will learn specific activities and strategies to extend student learning at home. Reading and Math Computational Skills across grade levels will be addressed.

PD provided to prepare staff

What Professional Development will be needed to help the staff make this event successful in meeting the goal?

• Classroom teachers will be briefed on the event and activities.
• Classroom teachers will be asked to encourage parents to attend the workshop when they come to conferences on that day.

Reflection/ Feedback From Families

After accomplishing this event, do you have any thought or ideas about this event? What went well? What needs to be improved?
## Event Name: K-2 Math and Literacy Night

### Event Date & Time: December 6, 2018  6-7:30

### Topic: Math and Literacy Strategies

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<thead>
<tr>
<th>Target Audience: K-2 Students and Parents</th>
<th>Materials:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimate number of participants: 200</td>
<td>• Canvas take home bags= $156.23</td>
</tr>
<tr>
<td>Actual number of participants:</td>
<td>• cardstock</td>
</tr>
<tr>
<td></td>
<td>• dice</td>
</tr>
<tr>
<td></td>
<td>• snacks (chips and crackers)</td>
</tr>
</tbody>
</table>

### The Learning Goals of this event

- Supporting Learning:
  - Include SOLs.
  - How does this link to the learning in the classroom?
  - What will parent learn as a result of this event?

### Math

- **K.1** tell how many are in a given set of 20 or fewer objects by counting orally; and read, write, and represent numbers from 0 through 20.
- **1.7a** recognize and describe with fluency part-whole relationships for numbers up to 10;
  - b. demonstrate fluency with addition and subtraction within 10.
- **2.7b** demonstrate fluency with addition and subtraction within 20.

### Reading

- **K.5d** Read his/her name and commonly used high-frequency words
- **1.9e** Ask and answer who, what, when, where, why, and how questions about what is read
- **1.5** apply phonetic principles to read and spell
- **2.7c** Ask and answer question using the text for support
- **2.4** use phonetic strategies when reading and spelling

### Components/Description of Family Engagement Meeting

**What will be happening during this event?**

- **Brief description of the event:**
  Parents and students will attend three 30- minute breakout sessions centered around math and literacy

**Math**

Teachers will demonstrate various strategies that support fact fluency using a hundreds chart. Participants will have practice creating their own hundreds chart. Families will take home a dry erasable hundreds chart to use at home. Kindergarten will focus on number recognition.

**Reading**

Teachers will demonstrate how to use Ask/Answer to support comprehension, as well as how to locate information to answer questions.

Take home phonics games will be taught and given to take home for practice.

- **Building Relationships**: What activity will you do to help foster relationships with school staff and other participants? (Use of a Grounding Activity~ social & connected back to goal)

**Meet and Share**

Meet and greet 3 people: parents will exchange names and what they hope to learn from the event with 3 different people

- **Leveraging Strengths**: How can parents help their child at home? What skills do parents already have to help their children at home?

Parents will leave the event with strategies and materials that they can use at home to support their children with fact fluency and questioning in reading.

- **Working in Groups**: What activities will be used to help parents build positive relationships with each other and meet the learning goal of the event? (Collaborative work in the activity should relate to the learning goal)
**Math**
Attendees will be taught a fact fluency game and then given time to practice the game with a family member or another attendee. In Kindergarten, parents will be taught various strategies/activities for number recognition and then given the opportunity to practice in a group.

**Reading**
Attendees will work collaboratively by reading a poem and working together to locate information to answer questions and how to ask a question before, during, and after reading.

Attendees will be taught various phonics take home games and given the opportunity to play them in a group.

- **Practice and Feedback:** *How will feedback be collected from parent? What are some possible follow-ups to the event?*

**Feedback**
During transitions participants will have the opportunity to write feedback on post it notes and place them on a plus delta chart displayed in the room.

Survey- (5 questions or less) completed at the end of the night.

**Practice**
- Additional take home activities

<table>
<thead>
<tr>
<th>PD provided to prepare staff</th>
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<tbody>
<tr>
<td><em>What Professional Development will be needed to help the staff make this event successful in meeting the goal?</em></td>
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</table>

Participating staff members will be informed about the learning goals and format of the meeting.

Instruction pertaining to the activities that will be presented will be provided for teachers to support parent learning.

<table>
<thead>
<tr>
<th>Reflection/ Feedback From Families</th>
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<tbody>
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Participating staff members will be informed about the learning goals and format of the meeting.
## Appendix C

Marumsco Hills Elementary/Middle School
Schedule of Parent Meetings
2018-2019

<table>
<thead>
<tr>
<th>Event Name: 3-5 Math and Literacy Night</th>
<th>Event Date &amp; Time: January 15, 2019  6 -7:30 PM</th>
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<tbody>
<tr>
<td>Topic: Math and Literacy Strategies</td>
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<tr>
<td>SOL Information and Strategies</td>
<td></td>
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<tr>
<td>Target Audience: 3-5 Students and Parents</td>
<td></td>
</tr>
<tr>
<td>Budget: $500</td>
<td>Materials:</td>
</tr>
<tr>
<td>Estimate number of participants:</td>
<td>• 320 pocket folders</td>
</tr>
<tr>
<td>Actual number of participants:</td>
<td>• Plastic take home bags</td>
</tr>
<tr>
<td></td>
<td>• multiplication and addition charts (wipe off)</td>
</tr>
<tr>
<td></td>
<td>• cardboard</td>
</tr>
<tr>
<td></td>
<td>• dice</td>
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<td></td>
<td>• snacks (chips and crackers)</td>
</tr>
</tbody>
</table>

### Components/ Description of Family Engagement Meeting

**What will be happening during this event?**

- **Brief description of the event:**

  Parents and students will attend three 30- minute breakout sessions centered around math, literacy and SOL testing.

**Math**

Teachers will demonstrate various strategies that support fact fluency using a hundreds chart and multiplication chart. Participants will have practice creating their own hundreds chart and multiplication chart. Families will take home a dry erasable hundreds chart and multiplication chart to use at home.

**Reading**

Teachers will demonstrate how to use the framework of somebody wanted but so then to summarize fictional text.

**SOL**

Attendees will be shown various types of TEI questions, where to access online SOL practice resources and test-taking strategies.

- **Building Relationships:** *What activity will you do to help foster relationships with school staff and other participants? (Use of a Grounding Activity~ social & connected back to goal)*

**Meet and Share**

Meet and greet 3 people: parents will exchange names and what they hope to learn from the event with 3 different people

- **Leveraging Strengths:** *How can parents help their child at home? What skills do parents already have to help their children at home?*

Parents will leave the event with strategies and materials that they can use at home to support their children with fact fluency.

### The Learning Goals of this event

**Supporting Learning:**

- Include SOLs.
- How does this link to the learning in the classroom?
- What will parent learn because of this event?

**Math**

- 3.4A Represent multiplication and division through 10X10, using a variety of approaches and models
- 3.4C Demonstrate fluency with multiplication facts of 0, 1, 2,5 and 10.
- 4.4A Demonstrate fluency with multiplication facts through 12 x 12, and the corresponding division facts
- 5.4 Create and solve single-step and multistep practical problems involving addition, subtraction, multiplication, and division (with and without remainders) of whole numbers.

**Reading**

- 3.5a summarize plot events
- 4.5c summarize the events in the plot
- 5.5a summarize plot events using details from text

Activities and strategies presented will parallel those that students are using in the classroom.

Parents will learn specific activities and strategies to extend student learning at home.
and summarizing. Parents will be encouraged to support their children at home by reviewing the test-taking strategies and utilizing the technology resources to assist in preparing their children for the SOL assessments.

- **Working in Groups:** What activities will be used to help parents build positive relationships with each other and meet the learning goal of the event? (Collaborative work in the activity should relate to the learning goal)

**Math**
Attendees will be taught a fact fluency game and then given time to practice the game with a family member or another attendee.

**Reading**
Attendees will work collaboratively by reading a poem and working together to summarize the text using the somebody-wanted-but-so summarizing frame.

**SOL**
Attendees will work collaboratively to answer selected practice questions and discuss strategies they used to answer the question

- **Practice and Feedback:** How will feedback be collected from parent? What are some possible follow-ups to the event?

**Feedback**
During transitions participants will have the opportunity to write feedback on post it notes and place them on a plus delta chart displayed in the room.

Survey- (5 questions or less) completed at the end of the night.

**Practice**
- Additional take home activities
- Technology session where parents will have an opportunity to further experience the technology resources shared during the SOL session.

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</table>
### Event Name: Summer Slide Event

**Event Date & Time:** May 23, 2019

**Topic:** Reading and Math

**Target Audience:** Parents and students of Identified students K-4 (reading based on DRA/QRI) and Math for Grades 1-2

**Budget:** $700

**Estimate number of participants:** 280

**Actual number of participants:**

**Materials:**
- Invitation
- Sign-in sheets, pens
- Student will receive books at appropriate levels, journals, pencils, math games, and reading books
- Carry-all bags
- Food

### Components/ Description of Family Engagement Meeting

**What will be happening during this event?**

- Brief description of the event:

**Summer Slide Meeting**

The MHES Summer Slide is an event in which Title I teachers and other staff members share and provides reading and math tips and fun activities parents can engage their child in during the summer months to maintain their child’s reading and math skills. Resources will be available through the PWC Library System by a county librarian.

- Building Relationships: *What activity will you do to help foster relationships with school staff and other participants? (Use of a Grounding Activity~ social & connected back to goal)*

**Meet and Share**

Meet and greet Scavenger Hunt: parents will participate in a “parent scavenger hunt” as they find out resources available from school staff and also share what they hope to learn from the event.

- Leveraging Strengths: *How can parents help their child at home? What skills do parents already have to help their children at home?*

Parents will leave the event with tips/strategies and materials that they can use at home to support their children with math practice and independent reading. Parents will be encouraged to support their children at home by asking comprehension questions and journal time spent on reading independently using a reading log.

- Working in Groups: *What activities will be used to help parents build positive relationships with each other and meet the learning goal of the event? (Collaborative work in the activity should relate to the learning goal)*

**Math**

Attendees will be taught a math game and then given time to practice the game with a family member or another attendee.

**Reading**

Attendees will work collaboratively by practicing the reading comprehension game (Roll the Die Comprehension Question Game).

### The Learning Goals of this event

- Supporting Learning:
  - Include SOLs.
  - How does this link to the learning in the classroom?
  - What will parent learn as a result of this event?
- SOL Math Objectives: K1-1.6, 1.2-1.8, 2.1-2.13, 3.1-3.7, 4.1-4.16, 5.1-5.16
- SOL Reading Objectives: K.5-K.8, 1.5-1.10, 2.5-2.13, 3.3-3.5, 4.5-4.6, 5.5-5.6

This event links the following:

- Reading, writing, and practicing math strategies and tips that can be used with their children during the summer to promote independent reading, review comprehension skills, and math practice at home to reduce the reading and math skills acquired during the 2018-2019 school year.
- The accountability their children need to complete over the summer months.

Note: Students will receive a reading log to document the books read over the summer break. Students will bring the completed reading logs back to school with them in late August/September (when school reopens for SY ’18 - ’19). Those who bring them back will participate in a celebration. Students that complete and return the accountability will be rewarded with an ice cream celebration.

### PD provided to prepare staff

What Professional Development will be needed to help the staff make this event successful in meeting the goal?

- Participating staff members will be informed about the learning goals and format of the meeting.
- Instruction pertaining to the activities that will be presented will be provided for teachers to support parent learning.

### Reflection/ Feedback From Families

*After accomplishing this event, do you have any thought or ideas about this event? What went well? What needs to be improved?*
- Practice and Feedback: How will feedback be collected from parent? What are some possible follow-ups to the event?

Feedback will be collected using a parking lot with post it notes for parents to share something from the event that they will be using at home with their children over the summer 2019.

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<th>Principal Signature</th>
<th>Date</th>
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<th>Title I Teacher Signature</th>
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