



## Superintendent’s Advisory Council on Sustainability

### Meeting Minutes from January 28, 2025 Independent Hill Complex, Bldg 52

**Meeting Outcome:**

Members will review last year’s progress and discuss potential topics or presentations that may be of interest to the Council.

**Members in Attendance:**

|                 |                 |                |               |                 |
|-----------------|-----------------|----------------|---------------|-----------------|
| Jessica Doiron  | Jennifer Heilen | Ashley Johnson | Kristy Jones  | Karen Juarez    |
| Joshua McKelvey | Leah Moore      | Jessica Oswalt | Jennifer Reed | Cecily Salvador |
| Corrine Vetter  | Audrey Wideman  |                |               |                 |

**Members Absent:**

|                    |              |             |             |                  |
|--------------------|--------------|-------------|-------------|------------------|
| Victoria Almendras | Agha Durrani | Tate Jordan | Kate Murphy | Sarah Plumitallo |
| Andrew Thompson    |              |             |             |                  |

**PWCS Facilitators/ Observers:**

|                   |                |              |               |                |
|-------------------|----------------|--------------|---------------|----------------|
| Samantha Burdette | Bryan Conrad   | Jesse Gubert | James Higgins | Melinda Landry |
| Jennifer Rokasky  | Jessica Weimer |              |               |                |

| Agenda Item   | Most Responsible Person | Comments  |
|---------------|-------------------------|---|
| Call to Order | Jessica Doiron, Chair   | <ul style="list-style-type: none"> <li>• Dr. Doiron called the meeting to order at 6:00 p.m.</li> </ul> |

| Agenda Item  | Most Responsible Person                            | Comments  |
|--|--|---|
| Opening Remarks and Approval<br><a href="#">December 3, 2024 Meeting Minutes</a>       | Jessica Doiron, Chair                              | <ul style="list-style-type: none"> <li>• Motion to approve 12.03.2024 minutes: Jennifer Reed, second Cecily Salvador.               <ul style="list-style-type: none"> <li>○ Motion passed: 12-0, 0 opposed. 6 not present at vote.</li> </ul> </li> </ul>  |
| Citizen Comment Time   | Jessica Doiron, Chair                              | <ul style="list-style-type: none"> <li>• No citizens to comment.</li> </ul>   |
| Discussion Items:<br>1. Formalize Virtual Meeting Adoption<br>2. Secretary Appointment | Jessica Weimer, Energy & Sustainability Supervisor | <ul style="list-style-type: none"> <li>• Ms. Weimer clarified that all members could renew their term indefinitely, provided they are appointed by the Superintendent or a School Board Member. A new School Board Member may appoint a new council member.</li> <li>• Ms. Weimer confirmed with the division council that a council member must be appointed as Secretary, and this role cannot be filled by an Energy &amp; Sustainability Team member.               <ul style="list-style-type: none"> <li>○ Motion to nominate Jennifer Heilen: Jennifer Reed, second Cecily Salvador.                   <ul style="list-style-type: none"> <li>▪ Motion passed: 12-0, 0 opposed.</li> </ul> </li> </ul> </li> <li>• Ms. Weimer proposed nominating a SACS council member to the Joint Environmental Taskforce (JET) to enhance collaboration with county staff.               <ul style="list-style-type: none"> <li>○ JET meets monthly on the third Thursday at 6:00 p.m.</li> <li>○ Motion to nominate Leah Moore: Corinne Vetter, second Cecily Salvador.                   <ul style="list-style-type: none"> <li>▪ Motion passed: 12-0, 0 opposed.</li> </ul> </li> <li>○ Jesse Gubert will also join JET as part of the Energy &amp; Sustainability Team.</li> </ul> </li> <li>• Dr. Doiron will serve as chair until her term ends. When her term ends, she can choose to serve on the council but cannot remain as Chair.</li> <li>• SACS needs to approve virtual meeting policy. If the Chair and council decide to hold a virtual meeting due to a code rode or other emergency, it will be permitted.</li> </ul> |

| Agenda Item   | Most Responsible Person                        | Comments  |
|---|--|---|
|   |  | <ul style="list-style-type: none"> <li>○ Motion to approve the virtual meeting policy: Corrine Vetter, second Cecily Salvador. <ul style="list-style-type: none"> <li>▪ Motion passed: 12-0, 0 opposed.</li> </ul> </li> <li>● With only three meetings remaining, the council must produce recommendations for the Superintendent and School Board by May.</li> </ul>  |
| Presentation: Student Environmental Action Showcase | Melinda Landry, Sustainability Coordinator     | <ul style="list-style-type: none"> <li>● Ms. Landry presented information regarding the upcoming Student Environmental Action Showcase (SEAS)</li> </ul>  |
| Presentation: Energy Savings                        | Jennifer Rokasky, Energy Education Coordinator | <ul style="list-style-type: none"> <li>● Ms. Rokasky presented on PWCS Energy Savings, a topic previously shared with EcoQuest participants during the January webinar.</li> </ul>  |
| Roundtable Discussion                               | Jessica Doiron, Chair                          | <ul style="list-style-type: none"> <li>● Corrine Vetter inquired about air quality detectors and their similarity to vape detectors. The Risk Management department is piloting vape detectors in several middle and high schools. Additionally, schools are piloting air quality detectors in a mix of elementary and middle schools.</li> <li>● Kristy Jones asked about the status and expansion of the current compost projects. The program has grown from six schools last year to twelve this year, with plans to expand further, though limited by the company's current service area. Collaboration with the Food Services Department is ongoing to implement food share tables, adhering to PWCS regulations.</li> <li>● The council expressed interest in a presentation on Food Share Tables, recognizing it as both a school and community issue. An internal presentation by the Energy &amp; Sustainability Team or an invitation to Food Services to present was suggested.</li> <li>● Diane Liga, Grants Administrative Coordinator for PWCS, is the primary contact for grant-related matters.</li> <li>● Ashley Johnson is exploring sustainability curriculum for elementary and upper grade levels. While CTE courses include sustainability topics, she seeks specific course(s) for Canvas to</li> </ul> |

| Agenda Item    | Most Responsible Person | Comments  |
|----------------|-------------------------|---|
|                |                         | <p>integrate into the yearly curriculum, potentially recommending this to the Superintendent and School Board.</p> <ul style="list-style-type: none"> <li>Jennifer Heilen inquired about the status of outdoor classroom programs. Aleta Deans, though not present, is working on guidelines and processes, with progress delayed due to weather. The next EcoQuest webinar will focus on school gardens and outdoor learning.</li> </ul> |
| Chair's Corner | Jessica Doiron, Chair   | <ul style="list-style-type: none"> <li>Thanks to everyone for coming and participating!</li> </ul>  |
| Adjournment    | Jessica Doiron, Chair   | <ul style="list-style-type: none"> <li>The next meeting of the Full Council is scheduled for March 25, 2025, at 6:00 p.m. The meeting will be held at the Kelly Leadership Center (KLC), Room 1101.</li> <li>Dr. Doiron adjourned the meeting at 7:28 p.m.</li> </ul>   |