

## Prince William County Public Schools Kelly Leadership Rental Fees

All rates are hourly unless otherwise noted.

### Rental Rates – Reduced / Non-Profit Rental Rates

Room 1101+	\$60
Room 1101A+	\$35
Room 1101B+	\$35
Room 2002/2004	\$12
Room 3011	\$12
ATRIUM	\$85

### Rental Rates – Commercial / For-Profit / Private

Room 1101+	\$137
Room 1101A+	\$60
Room 1101B+	\$60
Room 2002/2004	\$30
Room 3011	\$30
ATRIUM	\$200

### Personnel Rates – All Organizational Types

Custodian	\$50
Supervisor	\$50
Other Required PWCS Personnel	\$50

A minimum of two custodial staff are required for weekend events.

### Special Fee Rates – All Organizational Types

Microphones	\$10
Podium w/ One Microphone	<b>NO CHARGE</b>
Sound System	\$30
Other Audio/Visual Equipment	\$30

### Other Fees – All Organizational Types

Deposit	Not to exceed 15% of estimated invoice
Late Payment Fee	10% of invoice
No Show Fee	\$80 + any applicable personnel fees

If fees apply, an estimated invoice will be sent to the user prior to the event taking place. Money is due in advance. Acceptable forms of payment include personal checks, business checks, or any other form of certified funds made out to PRINCE WILLIAM COUNTY SCHOOLS. Cash will not be accepted. We are unable to accept credit cards at this time. Returned checks will be subject to penalty fees, including late fees.

+Rooms 1101, 1101A, and 1101B are separated by a moveable divider, which can be shifted to create a single space or up to three separate areas.