



Superintendent's Advisory Council on Sustainability

Minutes from the April 27, 2021 Virtual Meeting

Meeting Outcome:

Members received reports of March and/or April sub-committee meetings, as well as information about the process for spring presentations to the Superintendent and School Board.

Members in Attendance:

Karen Carney

Hannah Casey

Meredith Holland

Sheila Huckestein

Kristine Johnson

Rob Johnson

Ben Kim

Melinda Landry

Earnie Porta

Don Richardson

Ramona Richardson

Angela Stouffer

John Wheeler

Members Absent:

Tony Bright

Leyla Hopkins

Tim Snee

Teresa Thornton

Facilitators and Observers:

Andy Anderson

Dave Beavers

Al Ciarochi

Bryan Conrad

Brian Gorham

Charlie Grymes

James Higgins

Alexandra Hummingson

Jeanne Jabara

Stephanie Renberg

Jennifer Rokasky

Jessica Weimer

Agenda Item	Most Responsible Person	Comments
Call to Order	Don Richardson, Chair	<ul style="list-style-type: none"> • Mr. Richardson called the meeting to order at 7:02 p.m.
Opening Remarks and Approval of 03.23.2021 Meeting Minutes	Don Richardson, Chair	<ul style="list-style-type: none"> • Dr. Porta made a motion to approve the minutes. • Ms. Landry seconded the motion. • Motion passed 11-0 (six not present at vote).
Citizen Comment Time	Don Richardson, Chair	<ul style="list-style-type: none"> • Two citizens signed up to comment: <ul style="list-style-type: none"> ○ Mr. Grymes – Safe Routes to Schools (SRTS); and ○ Ms. Hummingson – Community Clean-up info on PWC website, or an interactive URL.
Sub-Committee Reports (Meeting Minutes located in Sub-Committee Folders in Group Files)	<ul style="list-style-type: none"> • Dr. Earnie Porta, “Collaboration with County” Sub-Committee Chair; • Melinda Landry, “Environmental Literacy” Sub-Committee Chair; and • Kristine Johnson, “High-Performance Buildings” Sub-Committee Chair. 	<ul style="list-style-type: none"> • Dr. Porta reviewed meeting minutes from the 04.15.2021 CwC Sub-Committee: <ul style="list-style-type: none"> ○ Members finalized recommendations for presentation; and ○ Next meeting – members will discuss ideas for more specific topics for the proposed PWC/PWCS Joint Sustainability Taskforce. • Ms. Landry reviewed meeting minutes from the 04.08.2021 EL Sub-Committee: <ul style="list-style-type: none"> ○ Members established a timeline for deliverables and a framework for teacher work groups; and ○ Next meeting – the Richmond office of the Chesapeake Bay Foundation will be presenting environmental literacy and sustainability resources they can offer PWCS. • Ms. Johnson reviewed meeting minutes from the 03.25.2021 and 04.22.2021 HPB Sub-Committee: <ul style="list-style-type: none"> ○ Members began developing sustainable building and site framework with specific performance criteria; ○ Members discussed development of a design and construction manual; and

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		<ul style="list-style-type: none"> ○ Next meeting – a guest speaker will review LEED and topic champions will discuss research on performance criteria and manual. ● All available presentation slides and reference documents are located in group files.
Review Process and Timeline for Spring Presentations to Superintendent and School Board	Don Richardson, Chair and Brian Gorham, Energy & Sustainability	<ul style="list-style-type: none"> ● Mr. Richardson and Mr. Gorham presented information on the process for presenting to the Superintendent (OAI) and School Board. ● Mr. Gorham presented the timeline for submitting materials for the presentation: <ul style="list-style-type: none"> ○ April 5 – Final recommendations due to staff; ○ April 28 – Materials for OAI submitted by staff; ○ May 12 – Presentation to Superintendent’s staff; ○ May 14 – Materials for School Board presentation submitted by staff to Board Docs; and ○ June 2 – Presentation to School Board.
Round-table Discussion: Final Recommendations to Superintendent for School Board Presentation	Don Richardson, Chair	<ul style="list-style-type: none"> ● Mr. Richardson indicated that he will soon be meeting with Chairs to establish next school year’s meeting dates. ● Ms. Weimer shared the slide deck while Mr. Richardson reviewed each slide with Council. ● Council members gave feedback and suggested revisions. ● Ms. Weimer will make edits and upload the revised PowerPoint to group files on 04.28.2021.
Adjourn Meeting	Don Richardson, Chair	<ul style="list-style-type: none"> ● The next meeting of the Full Council is tentatively scheduled for May 25, 2021 at 7:00 p.m. The meeting will be conducted virtually. ● Mr. Richardson adjourned the meeting at 8:12 p.m.