



Superintendent’s Advisory Council on Sustainability

Minutes from the January 25, 2022, Meeting KLC, Room 1101 A/B

Meeting Outcome:

Members received Sub-Committee reports, received a presentation on Indoor Air Quality (IAQ), reviewed feedback from recommendations that were made to the Superintendent in November, and discussed Full Council and Sub-Committee structure.

Members in Attendance:

| | | | | |
|--------------------|-----------------------|------------------|-----------------------|--------------|
| Dr. Jessica Doiron | Dr. Sheila Huckestein | Rob Johnson | Ramona Richardson | John Wheeler |
| Meredith Holland | Maggie Hurtado | Dr. Earnie Porta | Stephanie Ruiz Molina | |
| Leyla Hopkins | Kristine Johnson | Don Richardson | Dakota Russell | |

Members Absent:

| | |
|--------------|-----------------|
| Tony Bright | Hannah Casey |
| Karen Carney | Angela Stouffer |

PWCS Facilitators/ Observers:

| | | | |
|------------------|------------------------|------------------|-----------------|
| Dominik Bonshire | Brian Gorham (Virtual) | Jeanne Jabara | Jessica Weimer |
| Bryan Conrad | James Higgins | Melinda Landry | Julius Williams |
| Wayne French | Alan Hunter (Virtual) | Jennifer Rokasky | |

| Agenda Item | Most Responsible Person | Comments |
|---------------|-------------------------|---|
| Call to Order | Don Richardson, Chair | <ul style="list-style-type: none"> • Mr. Richardson called the meeting to order at 7:03 p.m. |

| Agenda Item | Most Responsible Person | Comments |
|---|--|---|
| Opening Remarks and Approval of 10.26.2021 Meeting Minutes | Don Richardson, Chair | <ul style="list-style-type: none"> • Dr. Porta made a motion to approve the minutes. • Mr. Wheeler seconded the motion. • Motion passed 12-0 (1 not present at vote). |
| Citizen Comment Time | Don Richardson, Chair | <ul style="list-style-type: none"> • 1 citizen(s) signed up to comment: <ul style="list-style-type: none"> ○ Tiziana Bottino – (via email). Ms. Weimer read Ms. Bottino’s email to Council members. Topics included Safe Routes to Schools, no-idle policy, and electric buses. |
| Sub-Committee Reports, including Recommendations for Interim Report to Superintendent (meeting minutes located in Sub-Committee folders in group files) | <ul style="list-style-type: none"> • Dr. Earnie Porta, “Collaboration with County” Sub-Committee Chair; • Dr. Jessica Doiron, “Environmental Literacy” Sub-Committee Chair; and • Kristine Johnson, “High-Performance Buildings” Sub-Committee Chair. | <ul style="list-style-type: none"> • Dr. Porta reported the following information from the CwC Sub-Committee: <ul style="list-style-type: none"> ○ CwC has formally disbanded as a Sub-Committee. The goal of advocating for the formation of a Joint Environmental Taskforce (JET) with Prince William County (PWC) has been met. Sub-Committee members may now join another Sub-Committee; ○ PWC is in the process of hiring a sustainability coordinator for the County government; and ○ Board of County Supervisors (BOCS) JET appointments have been made with the exception of student appointments. They are currently reviewing student applications. • Dr. Doiron reported the following information from the EL Sub-Committee: <ul style="list-style-type: none"> ○ Members reviewed criteria from Virginia Department of Education (VDOE) for high school diploma seals. There is a Seal of Excellence in Science and Environment. A committee of 3-5 members is needed to evaluate student applications; |

| Agenda Item | Most Responsible Person | Comments |
|--|---|---|
| | | <ul style="list-style-type: none"> ○ In regard to professional development (PD), there is now an environmental literacy filter in the PD catalog; and ○ Environmental Literacy is included in the Division’s draft Strategic Plan. ● Ms. Johnson reported the following information from the HPB Sub-Committee: <ul style="list-style-type: none"> ○ Members have focused on education and learned about net-zero school design; ○ In December, members toured two net-zero school buildings. (Arlington County Public Schools); and ○ Going forward, members will continue to review recommendations and procurement models. ● All available presentation slides and reference documents are located in group files. |
| Presentation: Indoor Air Quality (IAQ), Air Cleaning Devices | Wayne French, Engineering and Environmental; and Julius Williams, Administrative Coordinator, Environmental Services, Facilities Department | <ul style="list-style-type: none"> ● Mr. French and Mr. Williams, from Environmental Services in the Facilities Department, reviewed the Indoor Air Quality (IAQ) for the School Division and discussed current inventory of air-cleaning devices throughout the Division. ● All available presentation slides and reference documents are located in group files. |
| Review Feedback from Recommendations to Superintendent | Don Richardson, Chair and Jessica Weimer, Energy & Sustainability | <ul style="list-style-type: none"> ● Mr. Richardson reviewed a memo received from Chief Operating Officer, Mr. Ciarochi. The memo was in response to recommendations made by SACS to the Superintendent in November 2021. ● Mr. Ciarochi recommended several suggestions of the SACS to the Superintendent for consideration in the FY23 budget and FY 2023-32 Capital Improvements Program (CIP). Memo highlights include: |

| Agenda Item | Most Responsible Person | Comments |
|--|-------------------------|--|
| | | <ul style="list-style-type: none"> ○ Finish LED replacement project (goal: complete by end of FY26) interior and exterior lighting. Scope has increased. ○ Include additional staffing for FY23 to support Energy Management and Sustainability: 1.0 FTE Program Analyst and 1.0 FTE Sustainability Coordinator. ○ Expedite the implementation of SMART Irrigation. ○ Outfit all schools with water bottle refilling stations. The proposed design manual will include this requirement for construction projects: Five per ES, 10 per MS, 15 per HS. ● Later this year, SACS will revisit matrix of ideas to decide as to what to recommend in end-of-year report. ● Ms. Weimer reviewed the budget process timeline. The Superintendent’s proposed budget and CIP will be presented to the school board on February 2. A copy of the memo will be uploaded to group files. |
| Discuss Full Council and Sub-Committee Structure | Don Richardson, Chair | <ul style="list-style-type: none"> ● Mr. Richardson encouraged members to reflect on sustainability topics that may not fit into current Sub-Committees categories. It is possible to create a third Sub-Committee. ● Current Sub-Committees are Environmental Literacy and High-Performance Buildings. Those not assigned to a Sub-Committee will be able to select their preference via survey. ● Next EL Sub-Committee meeting will be February 3 at Marsteller MS. ● Ms. Johnson plans to step down as chair of HPB Sub-Committee due to work commitments. Those interested in the Chair position should reach out to Ms. Johnson and Mr. Richardson. |

| Agenda Item | Most Responsible Person | Comments |
|-------------|-------------------------|---|
| | | <ul style="list-style-type: none"> Point of personal privilege: SACS Chair recognizes Dr. Doiron, Ms. Johnson, Ms. Landry, and Dr. Porta, for their work as Sub-Committee chairs. |
| Adjournment | Don Richardson, Chair | <ul style="list-style-type: none"> The next meeting of the Full Council is scheduled for March 22, 2022, at 7:00 p.m. The meeting will be held at the KLC, Room 1101 A/B. Mr. Richardson adjourned the meeting at 8:07 p.m. |