



Superintendent's Advisory Council on Sustainability Meeting Agenda

Date: Tuesday, September 26, 2023

Time: 7:00 p.m. – 8:30 p.m.

Location: Kelly Leadership Center, Room 3011

Members Present:

Aguilar, Anthony	Calderone, Jackeline (Alt.)	Carballo, Jonathan (Alt.)
Carney, Karen	Doiron, Jessica	Fleshman, Rico
Gonzales, Nic	Hogan, Charissa	Johnson, Rob
Jones, Kristy	Lin-Kissick, Lani	Santos, Abigail
Slater, Brian	Vetter, Corinne	Wheeler, John
Wideman, Audrey (Alt.)		

Members Absent:

Johnson, Kristine	Dodson, Ashley	Hopkins, Leyla
Plumatillo, Sarah	Juarez, Karen	Stouffer, Angela
Porta, Earnie		

Energy & Sustainability Team Present:

Burdette, Samantha	Higgins, James	Jabara, Jeanne
Rokasky, Jennifer	Weimer, Jessica	

Energy & Sustainability Team Absent:

Conrad, Bryan	Deans, Aleta	Landry, Melinda
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Call to Order: The meeting was called to order by **Jessica Doiron** at **7:06 p.m.**

I. Opening – Jessica Doiron

- Welcome
- Review agenda.
- Approve previous meeting minutes.
 - Reviewed previous meeting minutes from [05.23.2023](#).
 - Mr. Wheeler moved to approve previous meeting minutes, Carney second – 10 in favor, 0 opposed. Motion passed.

II. Presentation/Discussion Topics – Jessica Weimer

- Introduction of new members.
 - Jessica Doiron – New SACS Chair, served for over 2 years as the Environmental Literacy Sub-Committee Chair.
 - Members introduced themselves.
- Background of SACS.
 - Presenter: Jessica Weimer
 - Objectives of SACS
 - Meet regularly as Full Council and Sub-Committees

- 4 goals in [PWCS Vision 2025 Launching Thriving Futures Strategic Plan](#) related to Sustainability.
- Organization of SACS
 - Will go over FOIA (Freedom of Information Act) at next meeting.
 - Robert’s Rules.
 - Agenda and Meeting Minutes will be on the [PWCS SACS Website](#).
- Council Structure:
 - Sub-Committees:
 - Education
 - » Focus on environmental literacy, needs for school resources, community engagement, and building attributes for using the building as a teaching tool.
 - High-Performance Buildings
 - » Focus on sustainable facilities, interior and exterior. Topics include solar, efficiency, and building materials.
 - Choosing a Sub-Committee: A form will be sent out to members, who will rank first and second choice. Estimated date for members to complete survey is **October 15**.
- Scheduled Meetings:
 - September 26
 - November 28
 - January 23
 - March 26*
 - Motion passed to change date to March 19.
 - See Motion under section “Review schedule of meeting dates and potential amendments”.
 - May 28
- Review of Past Recommendations:
 - Reviewed recommendations to the Superintendent from SY 2020-21, 2021-22, and 2022-23.
 - Goals for SY 2023-24
 - Advocate for additional staffing.
 - Develop a plan for community engagement.
 - » Ms. Weimer provided an update that all SY2022-23 recommendations were approved by the Superintendent and that additional staffing requests would go through the strategic investment process.
 - » Opportunity for feedback: There is a community meeting on October 10, 2023 to discuss the Net Zero Occoquan Elementary School replacement building.
- Review bylaws and potential amendments
 - Presenter: Jessica Weimer
 - Review of bylaws
 - [Bylaws](#) are available for review on the SACS website.
 - Potential amendments:
 - Article III, membership and Article V, meetings will likely need amendments.
 - Members will review and send proposed changes before next meeting.
 - Any changes will be made by motion at the November 28 meeting.
- Review schedule of meeting dates and potential amendments
 - Presenter: Jessica Weimer
 - March 26* meeting is during Spring Break.

- Ms. Carney moved to change the March meeting date from March 26 to March 19 to avoid meeting over Spring Break, Second by Mr. Aguilar.
 - 12 in favor, 0 oppose. Motion passed.

III. Action Items and Follow-up – Jessica Doiron

- Group files and working documents are available on the SACS SharePoint site.
 - Staff will review and modify the recommendations matrix.
- Review potential amendments to bylaws prior to next meeting:
 - Article III, Section 3.1 – Membership
 - Article V, Section 5.8 – Meetings

IV. Roundtable – Jessica Doiron

- Mr. Fleshman inquired when the Environmental Literacy Plan be available to review.
- Mr. Aguilar inquired about plastic reusable bottles because of the new weapon detection system installed in schools. It is recommended by schools that students bring plastic water bottles to school instead of metal.
- Ms. Jones inquired about the recommendations for the past years and if there is a process to go back to look and evaluate them for the newer council members.
- Ms. Lin-Kissick inquired about the creation of new outdoor classrooms at schools, and what the process is to get them, such as grants and permits.
- Mr. Aguilar inquired about funding for outdoor spaces.
- Ms. Santos inquired about student members and how it was decided between members and alternates.
- Mr. Johnson inquired if Sub-Committees were permitted to meet in between meetings if no business is being done.

V. Next Meeting Date and Adjournment

- Date: Tuesday, November 28, 2023
- Time: Subcommittee Meetings @ 5:30 p.m.; Full Council Meetings @ 7:00 p.m.
- Location: TBD, will be communicated with the Council.
- The meeting was adjourned by **Jessica Doiron** at **8:20 p.m.**