



Superintendent’s Advisory Council on Sustainability

Meeting Minutes from December 3, 2024 KLC, Room 1101 A/B

Meeting Outcome:

Members will review last year’s progress and discuss potential topics or presentations that may be of interest to the Council.

Members in Attendance:

Jessica Doiron	Ashley Johnson	Cecily Salvador	Corinne Vetter	Jennifer Heilen
Jennifer Reed	Jessica Oswalt	Joshua McKelvey	Karen Juarez	Leah Moore
Tate Jordan				

Members Absent:

Agha Durrani	Kate Murphy	Andrew Thompson	Audrey Wideman	Victoria Almendras
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PWCS Facilitators/ Observers:

Samantha Burdette	Bryan Conrad	Aleta Deans	Jesse Gubert	James Higgins
Melinda Landry	Jennifer Rokasky	Jessica Weimer		

Agenda Item	Most Responsible Person	Comments
Call to Order	Jessica Doiron, Chair	<ul style="list-style-type: none"> • Dr. Doiron called the meeting to order at 7:00 p.m.

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Opening Remarks and Approval of 03.19.2024 Meeting Minutes	Jessica Doiron, Chair	<ul style="list-style-type: none"> • Motion to approve 05.23.2024 minutes: Ashley Johnson, second by Jessica Oswald. <ul style="list-style-type: none"> ○ Motion passed: 11-0, 0 opposed. 5 not present at vote.
New and Returning Committee Self Introductions	Jessica Doiron, Chair	<ul style="list-style-type: none"> • All members briefly introduced themselves.
Citizen Comment Time	Jessica Doiron, Chair	<ul style="list-style-type: none"> • No citizens to comment.
Review Energy & Sustainability Program	<ul style="list-style-type: none"> • Jessica Weimer, Energy & Sustainability Supervisor 	<ul style="list-style-type: none"> • Ms. Weimer presented program information to the Council. Presentation files are available to SACS members via the group files.
Review of Bylaws	<ul style="list-style-type: none"> • Jessica Doiron, Chair 	<ul style="list-style-type: none"> • Ms. Weimer proposed the elimination of sub-committees so that all members can benefit from an overall discussion of topics normally discussed during sub-committee time. <ul style="list-style-type: none"> ○ No vote was taken. Members will review and vote at next meeting. • Approve bylaws; Motion made by Ashley Johnson, Second by Tate Jordan. <ul style="list-style-type: none"> ○ Motion passed: 11-0, 0 opposed. • Approval of virtual meeting policy. Proposed to pause the adoption of the virtual meeting policy until further clarification is received: Motion by Tate Jordan, Second by Jennifer Reed. <ul style="list-style-type: none"> ○ Motion passed: 11-0, 0 opposed. • Motion to adopt meeting dates (January 28, 2025; March 25, 2025; May 20, 2025): made by Jessica Oswald, Second by Leah Moore. <ul style="list-style-type: none"> ○ Motion passed: 11-0, 0 opposed. • Motion to adopt the time change from 7:00 p.m. – 8:30 p.m. to 6:00 p.m. – 7:30 p.m.

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		<ul style="list-style-type: none"> ○ Leah Moore suggested we change the time from 6:00 p.m. – 8:00 p.m. to allow us enough time. ○ Corrine Vetter suggested we set aside allotted time for each topic of the subcommittees, instead of having separate meetings. ● Motion for a time change from 6:00 p.m. – 8:00 p.m. Full Council meeting: made by Jessica Oswalt, Second by Leah Moore. <ul style="list-style-type: none"> ○ Motion passed: 11-0, 0 opposed. ● New Bylaws require the appointment of a Chair (Jessica Doiron), Vice-Chair, and Secretary. ● Motion to appoint Jennifer Reed as Vice-Chair, made by Tate Jordan, Second by Cecily Salvador. <ul style="list-style-type: none"> ○ Motion passed: 11-0, 0 opposed. ● Proposed to keep Jessica Dorion as Chair. Motion made by Leah Moore, Second by Cecily Salvador. <ul style="list-style-type: none"> ○ Motion passed: 11-0, 0 opposed. ● Proposed to keep Samantha Burdette of Energy and Sustainability Team as Secretary. Motion made by Corrine Vetter, Second by Ashley Johnson. <ul style="list-style-type: none"> ○ Motion passed: 11-0, 0 opposed.
<p>Discussion Items:</p> <ol style="list-style-type: none"> 1. Future Meeting Dates 2. Topics or speakers of interest 	<ul style="list-style-type: none"> ● Jessica Doiron, Chair 	<ul style="list-style-type: none"> ● Corrine Vetter inquired if Arc is still being used. Aleta Deans mentioned that it has been paused until further notice. ● Jessica Oswalt brought up the subject of Electric Vehicles and transportation. ● Joshua McKelvey brought up establishing and setting up sustainability councils in each school. <ul style="list-style-type: none"> ○ Corrine Vetter stated that a lot of schools have EcoClubs. ○ Melinda Landry brought up that we did have a youth group in the past but there were issues with

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		<p>attendance, and she does recommend site-based groups.</p> <ul style="list-style-type: none"> • Ms. Weimer recommended a SEAS Presentation by Melinda Landry at the next Full Council meeting on January 28, 2025. • Jessica Weimer reminded the Council that we will have an upcoming presentation from VA Cooperative Extension scheduled for the January 28, 2025, SACS Full Council Meeting. • Ashley Johnson brought up “Share Bins” or “Food Shares” at other schools. Jessica Weimer suggested a future presentation by Aleta Deans (and possibly Food & Nutrition Department) on the Food Share program and the guidelines that must be followed to do a Food Share program at schools.
Adjournment	Jessica Doiron, Chair	<ul style="list-style-type: none"> • The next meeting of the Full Council is scheduled for January 28, 2025, at 6:00 p.m. The meeting will be held at the Independent Hill Complex (IHC), Building 52. • Dr. Doiron adjourned the meeting at 8:42 p.m.